



BEDFORD
FREE SCHOOL
ACHIVING BEDFORD & REAFFIRM

JOB DESCRIPTION

Job Title: Teacher

Reports To: Head of Department/Deputy Principal (Academic)

Direct Reports: None

Overall Responsibilities:

- To deliver challenging programmes of study
- To research and implement the best in teaching and learning
- To work as part of a teaching team and, where appropriate, help develop other teaching staff
- To maintain and further develop curriculum and subject specialism(s) and champion the implementation of the BFS Teaching and Learning Policy
- To be a designated form tutor and the key home-school link for students.

Main Duties:

Teaching and learning

1. To teach effectively across the age and ability range and achieve excellent student outcomes
2. To regularly assess and review students' progress and achievement and to communicate effectively with parents/carers in line with procedures
3. To work with the senior team to develop, implement and monitor effective schemes of work, course delivery, assessments and student data in line with school policy
4. To ensure that teaching and learning is evaluated to promote best practice and ensure student achievement
5. To work with other teachers and staff to identify, develop and deliver staff training
6. To remain up to date with research in education and in specialist area(s) and implement developments in curriculum design and delivery to reflect these
7. Where appropriate, to mentor staff new to teaching, staff undertaking teacher training programmes and other staff as appropriate
8. To develop and maintain a learning environment in line with the school's values
9. To contribute to our Electives programme

Data

10. To target and monitor individual student progress and use data proactively to identify and drive individual and group improvement to maximise achievement
11. To propose development actions based on data to the HoD/SLT

Safeguarding

12. To be responsible for promoting and safeguarding the welfare of students and for raising any concerns in line with school procedures. To complete all statutory training.

Equality and Diversity

13. To be responsible for promoting equality and diversity in line with school policies and procedures

Health and Safety

14. To be responsible for following H&S requirements in line with school policies and procedures

Training and development

15. To participate proactively in training and development including qualification development required in the job role

Other responsibilities

16. To undertake as required other duties and responsibilities relevant to the job as directed by the Principal

February 2017

